

**BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY  
MINUTES OF THE RE-ORGANIZATIONAL MEETING – January 05, 2016**

The Re-organizational Meeting of the Borough Council of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:00 P.M.

**STATEMENT OF ADEQUATE NOTICE:**

Mayor McDonald read the following statement into the record:

“The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

**FLAG SALUTE:**

Mayor McDonald led everyone in the flag salute.

Roll Call: Klimko, Noone, Heinrich, Thompson, Conry, McDonald,  
Higgins

Also Present: Ann Kilduff, Acting Borough Clerk, Leslie Parikh,  
Municipal Attorney

**PROCLAMATIONS:**

**Washington Township Police Department**

**A PROCLAMATION  
OF THE BOROUGH OF WASHINGTON**

**WHEREAS**, the citizens and the Governing Body of the Borough of Washington would like to recognize Lieutenant James R. Teter, Corporal Kevin Racek, Patrolman James Vernon, and Patrolman Kyle Hayes; and

**WHEREAS**, these officers honorably served the citizens of the Borough of Washington, and the Township of Washington by coming together and helping a mother in need of car repairs for the safety of her family; and

**WHEREAS**, the officers, instead of writing tickets for an unsafe vehicle, surprised the family by soliciting donations and repaired the vehicle for her all in the spirit of helping a family during the holiday season; and

**WHEREAS**, the officers are commended for their commitment to community, their service, and by lending a helping hand when and where they can; and

**WHEREAS**, as the elected representatives of the Borough of Washington, the Mayor and Council, desire to formally express the heartfelt appreciation of the entire community to Lieutenant James Teter, Corporal Kevin Racek, Patrolman Kyle Hayes, and Patrolman James Vernon for their humanitarianism during the holiday season.

**NOW, BE IT RESOLVED** that the Borough Clerk be directed to have a certified copy of this proclamation recorded in the permanent minutes of the Borough of Washington in perpetuity.

### **Washington Township Police Department**

#### **A PROCLAMATION OF THE BOROUGH OF WASHINGTON**

**WHEREAS**, the citizens and the Governing Body of the Borough of Washington would like to recognize Police Chief McDonald for his contributions to the Borough of Washington and the Township of Washington; and

**WHEREAS**, Chief McDonald has honorably served the citizens of the Borough of Washington, and the Township of Washington in the capacity as a dedicated member and leader of the Washington Township Police Department; and

**WHEREAS**, Chief McDonald began his career in the Borough of Washington in 1985 as a full time provisional Police Office; and

**WHEREAS**, Chief McDonald was hired full time in the Township of Washington in 1986; and

**WHEREAS**, Chief McDonald was promoted to Police Chief in November of 1996; and

**WHEREAS**, Chief McDonald was instrumental and proactive in establishing the Active Shooter Training following the tragedy at Columbine for his officers in August of 2001 and he immediately made it available to other agencies in the County; and

**WHEREAS**, Chief McDonald also took the initiative and Washington Township Police Department became the first Police Department in Warren County to standardize lock-down and shelter in place and now have full time Police Officers in our schools.

**WHEREAS**, as the elected representatives of the Borough of Washington, the Mayor and Council, desire to formally express the heartfelt appreciation of the entire community to Chief McDonald for his years of outstanding and dedicated service.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council, of the Borough of Washington, in the County of Warren, State of New Jersey, that the appreciation of the community is hereby expressed to Chief McDonald, for his thirty years of honorable service to the citizens of the Borough of Washington and Washington Township and our sincerest best wishes are expressed to him now and in the future.

**BE IT FURTHER RESOLVED** that the Borough Clerk be directed to have a certified copy of this proclamation recorded in the permanent minutes of the Borough of Washington in perpetuity.

**MAYOR'S YEAR END MESSAGE:**

Mayor McDonald read the following into the record.

**Mayors 2015 End of Year Message**

Overall, 2015 was a good year for Washington Borough. 2015 was not without its controversies or things that didn't go planned, but we worked through them all. There will always be new challenges to be faced and we will face them head on.

Since the State of New Jersey has not been able to reach any kind of solution on affordable housing, the courts are now attempting to find the solutions. This is going to cost every municipality in New Jersey a significant amount of money. In an effort to preserve our rights, we have filed a declaratory judgment with the appropriate court. At the moment, nobody knows how this will play out and it may be many years before it gets resolved. Please be assured that Washington Borough has done and will continue to do everything necessary to meet or exceed our COAH requirements.

The sewer issues on South Prospect Street have not been resolved as of yet. There is a contract for the work that we expect to be signed by all parties in the next few weeks. Once that contract is signed, work will begin and should be completed in a few weeks, weather permitting. It will be very satisfying to finally put this issue to rest!

The paving project on North Lincoln Avenue did not go as planned. We had to meet some new Americans with Disabilities Act requirements and the first contractor hired did not do the job properly. This delayed the project as we had to hire another contractor to fix what the first contractor fouled up. In the end, it was fixed and the road was paved.

North Lincoln Avenue was not the only the only road paved. We also paved all or parts of, Presidential Drive, West Warren Street, East Warren Street, Stewart Street and Park Avenue. Part of Park Avenue was paved for us by the Unites States Environmental Protection Agency after they finished their testing and we paved the rest.

Our finances are in great shape! We didn't need a tax increase for 2015 and we were able to lower our sewer fees. Our audit for the year 2014 showed no recommendations or issues that needed to be corrected. This is the first time we have ever seen an audit report like this!

Our farmers market was returned this year as a Farmers Festival. This would not have happened without the efforts of Councilperson Josephine Noone, our Green Team and The Washington Borough Business Improvement District. We look forward to future Farmers Festivals as they grow and improve.

We welcomed a new Library Director this year, Usha Thampi-Lukose. In hiring Ms. Thampi-Lukose, we ended a shared service agreement with The Washington Borough Board of Education and Gail Scovell. This shared service agreement helped us through a very difficult financial crises, I want to thank our Board of Education and Ms. Scovell for their efforts and for being such great team players! I have every confidence that Ms. Thampi-Lukose and staff will provide excellent library services for our community.

Like many communities, we have a significant amount of properties in foreclosure. This puts a tremendous strain on our resources as we ultimately end up as the property caretakers. We can and do put liens on these properties, but if the owners can't be found, we can't collect anything. To combat this, we have begun foreclosure proceedings on some of these properties. To date, we have foreclosed on 6 non-performing properties. As we take possession of these properties, we will put them up for sale periodically. Once sold, they will be paying taxes again and ease the burden on those of us who do pay our taxes.

### **Going Forward**

Our Fire Department informed us that they anticipate replacement of one of their fire trucks in 3-5 years, at a cost of approximately \$350,000 to \$450,000. We need to start planning for this now. The more we can put away for this truck now, the less money we have to raise or borrow later.

One of our larger employers, BASF has informed us that they will be ceasing operations in Washington Borough this year. BASF has been an outstanding friend and partner to our community and will be missed. We wish them good luck for the future and we would be happy to welcome them back should they desire to come back.

We are beginning to improve out technological infrastructure this year. We will be replacing an antiquated computer server with a state of the art device this month. We

will be looking at a software package that will allow us to better communicate the citizens and track information on properties more efficiently.

In conjunction with our schools, we are expecting to have solar panels installed on most of our buildings. This will be done through a bidding process where companies will bid to own and install the solar panels on our roofs and sell us the power they generate at a cost below what our current electric provider charges. This should reduce our utility costs significantly.

Deputy Mayor Heinrich and I have been investigating the latest in lighting technology also. Our goal is to see if we can improve the lighting while lowering our utility costs even further. There are a number of options for this and cost estimates will be looked at soon.

### **In Conclusion**

I would like to take this opportunity to say thank you to my fellow elected officials, all of our staff, our contracted professionals, and our volunteers for their efforts to make our town the wonderful community that it is. With all of your continued support and efforts, we will progress to making Washington Borough the showcase of Warren County.

### **AUDIENCE:**

Mayor McDonald opened up the audience portion for remarks, petitions, statements, and testimony from guests.

John Montaverde – Washington Borough BID, Director

Mr. Montaverde presented Council with handouts from the last BID Meeting and discussed the concept of the Geotourism MapGuide Website. The scenic, Wild Delaware River Geotourism Program will create a National Geographic Society interactive website of the upper and middle Delaware River region that identifies natural, cultural, and historic attractions that make the area unique. Mr. Montaverde added that residents, visitors, organizations, stakeholders and local businesses are asked to nominate sites for potential inclusion in the website

Deborah Franklin – 145 North Lincoln Avenue

Mrs. Franklin stated that she has safety concerns regarding the gate that may be placed on the JCP&L property at the end of North Lincoln Avenue. Mayor McDonald replied that JCP&L has no plans to move forward with the gate at this time.

Shirley Coleman – 166 North Lincoln Avenue

Ms. Coleman stated that she has concerns with the safety of the children in regards to

cars speeding on North Lincoln Avenue. Ms. Coleman also stated that she is in favor of JCP&L installing a gate on their property located at the end of North Lincoln Avenue.

Jay Arrington – Poetry in Motion

Mr. Arrington updated Council on the progress of the Washington Theatre. Mr. Arrington also presented to Council his concept to honor Black History in conjunction with Centenary College of NJ as a fundraiser to assist with the renovation and restoration of the Washington Theatre. Poetry in Motion is seeking local sponsors for the event who will receive recognition on all marketing materials. The event is titled “Art: Building Bridges” and will be held on February 19<sup>th</sup> from 6:00pm to 10:00pm at the Centenary College Library in Hackettstown, NJ

Kathy Bryant – Mt. Pisgah AME Church, trustee

Ms. Bryant asked about the condemned status of 149 North Lincoln Avenue and stated that she has been waiting over eight months for an answer. Mayor McDonald replied that the house is in the foreclosure process and the Borough has to follow the legal process.

Charles Boddy – Mt. Pisgah AME Church, member

Mr. Boddy asked what is a reasonable amount of time for the foreclosure and condemnation process. Attorney Parikh replied that she will get an estimate and report back to Manager Blanchard. Councilman Higgins replied that there are two processes; first two foreclose and condemn and second to tear down.

Kristine Nesbit – 75 East Church Street

Ms. Nesbit stated that she is concerned with rats continuing to be an issue in vacant homes during the foreclosure process. Code Enforcement Officer Bescherer explained that is a concern for the Warren County Board of Health and explained their processes.

Lenore Beasley – North Lincoln Avenue

Ms. Beasley stated that she lives next door to the vacant home at 149 North Lincoln Avenue and added that there are problems with groundhogs but no rats.

Hearing no further comments from the audience a motion was made by Higgins, seconded by Thompson to close the audience portion of the meeting.

Ayes: 7, Nays: 0  
Motion Carried

**MANAGERIAL APPOINTMENTS:**

Municipal Treasurer – CFO Natasha Turchan

Council appointed Natasha Turchan as Municipal Treasurer.

Ayes: 7, Nays: 0  
Motion Carried

**RESOLUTIONS:**

**Resolution #1-2016 Temporary Budget**

**RESOLUTION #1-2016**

**A RESOLUTION PROVIDING FOR TEMPORARY  
CURRENT FUND APPROPRIATIONS**

**WHEREAS**, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2016 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of January, 2016; and

**WHEREAS**, the total temporary appropriations in the 2016 budget, exclusive of any appropriations made for interest, and debt redemption charges, grants and capital improvements, is the sum of \$1,435,915.62; and

**WHEREAS**, 26.25% of the total appropriations in the 2015 Budget, exclusive of any appropriation made for interest and debt redemption charges, grants and capital improvements in said 2015 Budget is the sum of \$1,777,892.20

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations per the attached:

<b>TOTAL APPROPRIATIONS WITHIN 26.25% LIMITATION</b>	<b>\$1,435,915.62</b>
<b>TOTAL CAPITAL AND DEBT SERVICE</b>	<b>\$889,964.00</b>
<b>TOTAL ALL TEMPORARY APPROPRIATIONS:</b>	<b>\$2,325,879.62</b>

Resolution #1-2016 was moved on a motion made by Higgins, seconded by Conry and approved.

Roll Call: Klimko, Conry, Noone, Heinrich, Thompson, Higgins,  
McDonald

Ayes: 7, Nays: 0  
Motion Carried

**Resolution #2-2016 Temporary Budget for Municipal Sewer Utility**

**RESOLUTION #2-2016**

**A RESOLUTION PROVIDING FOR TEMPORARY SEWER  
UTILITY APPROPRIATIONS**

**WHEREAS**, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2016 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of January, 2016; and

**WHEREAS**, the total temporary appropriations in the 2016 sewer utility budget, exclusive of any appropriations made for interest, and debt redemption charges, grants and capital improvements, is the sum of \$230,250.00; and

**WHEREAS**, 26.25% of the total appropriations in the 2015 Budget, exclusive of any appropriation made for interest and debt redemption charges, grants and capital improvements in said 2015 Budget is the sum of \$386,586.38

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations per the attached:

<b>TOTAL APPROPRIATIONS WITHIN 26.25% LIMITATION</b>	<b>\$230,250.00</b>
<b>TOTAL CAPITAL AND DEBT SERVICE</b>	<b>\$937,413.00</b>
<b>TOTAL ALL TEMPORARY APPROPRIATIONS:</b>	<b>\$1,167,663.00</b>

Resolution #2-2016 was moved on a motion made by Heinrich, seconded by Noone and approved.

Roll Call: Klimko, Conry, Noone, Heinrich, Thompson, Higgins,  
McDonald

Ayes: 7, Nays: 0

Motion Carried

**Resolution #3-2016 Establishing a Cash Management Plan and Naming Official**

**RESOLUTION #3-2016**

**ESTABLISHING A CASH MANAGEMENT PLAN  
AND NAMING OFFICIAL CASH DEPOSITORIES**

**WHEREAS**, NJSA 40A: 5-14 mandates that a Governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state; and

**WHEREAS**, NJSA 40A: 5-15.1 amended by Chapter 148, P.L. 1997 established new requirements for the investment of public funds and adoption of a cash management plan for counties, municipalities and authorities; and

**WHEREAS**, the Borough Council of the Borough of Washington, County of Warren wish to comply with the above statutes;

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Washington, County of Warren adopts the following cash management plan, including the official depositories for the Borough of Washington, County of Warren for the period January 1, 2016 through December 31, 2016.

**Resolution #4-2016 Tax Interest Rates**

**RESOLUTION #4-2016**

**INTEREST RATES- TAXES**

**N.J.S.A. 54:4-67:39**

**WHEREAS**, municipal charges; namely taxes are payable in quarterly installments on **February 1<sup>st</sup>, May 1<sup>st</sup>, August 1<sup>st</sup> and November 1<sup>st</sup>** in each year, and installments become delinquent if not paid on or before those dates.

**BE IT THEREFORE RESOLVED**, that Council does hereby authorize an interest charge not to exceed eight (8%) percent per annum on the first \$1,500.00 of the delinquency and eighteen (18%) percent per annum on any amount in excess of \$1,500.00 upon all delinquent installments; and

**BE IT ALSO RESOLVED**, that Council does hereby authorize a penalty to be charged to a taxpayer with a delinquency in excess of \$ 10,000.00 who fails to pay that delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed six (6) percent of the amount of the delinquency.

**BE IT FURTHER RESOLVED**, that any installments received after the expiration of the grace period, and such grace period shall be the period starting with the second day and ending on the ten (10<sup>th</sup>) day of the month in which taxes are due, shall bear interest at the applicable interest rate from the original due date.

**BE IT FURTHER RESOLVED**, that the Tax Collector of the Borough of Washington is hereby authorized to conduct the annual sale of delinquent municipal charges; namely taxes for the Calendar Year of 2015.

#### **Resolution #5-2016 Sewer Interest Rates**

#### **RESOLUTION #5-2016**

#### **SEWER INTEREST RATES**

**WHEREAS**, municipal charges, namely sewer are payable in monthly installments due on the 10<sup>th</sup> of the following month after billing, and the monthly installments becoming delinquent if not paid on or before those dates.

**BE IT THEREFORE RESOLVED**, that Council does hereby authorize an interest charge not to exceed eight (8%) percent per annum on the first \$1,500.00 of the delinquency and eighteen (18%) per annum on any amount in excess of \$1,500.00 upon all delinquent installments; and

**BE IT ALSO RESOLVED**, that Council does hereby authorize a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed six (6%) percent of the amount of the delinquency.

**BE IT FURTHER RESOLVED**, that any installments received after the expiration of the grace period, and such grace period shall be the period starting with the second day and

ending on the forty-fifth (45<sup>th</sup>) day after billing, shall bear interest at the applicable interest rate from the original due date.

**BE IT FURTHER RESOLVED**, that the Tax Collector of the Borough of Washington is hereby authorized to conduct the annual sale of delinquent municipal charges, namely sewer for the Calendar Year of 2015.

Resolutions #3-2016, #4-2016 and #5-2016 were moved on a motion made by Conry, seconded by Noone and approved.

Roll Call: Klimko, Conry, Noone, Heinrich, Thompson, Higgins,  
McDonald

Ayes: 7, Nays: 0

Motion Carried

**Resolution #6-2016 Deputy Borough Clerk – Ann Kilduff (as needed)**

**RESOLUTION #6-2016**

**DEPUTY BOROUGH CLERK**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Council of the Borough is directed and authorized to appoint the **Deputy Borough Clerk** for the Borough of Washington, New Jersey.

**BE IT RESOLVED**, that Ann Kilduff is hereby appointed on an as needed basis for 2016.

Resolution #6-2016 was moved on a motion made by Conry, seconded by Thompson and approved.

Ayes: 7, Nays: 0

Motion Carried

**Resolution #7-2016 Municipal Attorney**

**RESOLUTION #7-2016**

**AUTHORIZING 2016 PROFESSIONAL SERVICES CONTRACT WITH  
GEBHARDT & KIEFER FOR MUNICIPAL ATTORNEY SERVICES**

**WHEREAS**, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of \$42,000, excluding escrow-related services; and

**WHEREAS**, any additional work above and beyond the base for Municipal Attorney shall be charged in accordance with the hourly fee of \$155.00 only if authorized by the Borough Council of the Borough of Washington; and

**WHEREAS**, specifically regarding litigation, the hourly litigation fee will be \$155.00 per hour, not to exceed the 2015 budgeted amount unless authorized by the Borough Council of the Borough of Washington; and

**WHEREAS**, Gebhardt & Kiefer has completed and submitted a Business Entity Disclosure Certification which certifies that Gebhardt & Kiefer has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Gebhardt & Kiefer from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

5-01-20-155-000-027

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Washington to enter into a contract with Gebhardt & Kiefer as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution.

Resolution #7-2016 was moved on a motion made by Noone, seconded by Klimko and approved.

Ayes: 7, Nays: 0  
Motion Carried

**Resolution #8-2016 Municipal Public Defender**

**RESOLUTION #8-2016**

**AUTHORIZING 2016 PROFESSIONAL SERVICES CONTRACT WITH  
WINEGAR, WILHELM, GLYNN & ROEMERSMA FOR MUNICIPAL PUBLIC  
DEFENDER SERVICES**

**WHEREAS**, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Public Defender as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, for budgetary purposes, the Borough of Washington would like to have this contract reflect a not to exceed amount of \$200 per case.

**WHEREAS**, Winegar, Wilhelm, Glynn & Roemersma has completed and submitted a Business Entity Disclosure Certification which certifies that Winegar, Wilhelm, Glynn & Roemersma has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Winegar, Wilhelm, Glynn & Roemersma from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

5-01-43-495-000-027

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Washington to enter into a contract with Winegar, Wilhelm, Glynn & Roemersma as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Winegar, Wilhelm, Glynn & Roemersma.

Resolution #8-2016 was moved on a motion made by Conry, seconded by Heinrich and approved.

Ayes: 6, Nays: 0  
Abstain: (1) Higgins  
Motion Carried

**Resolution #9-2016 Municipal Auditor**

**Resolution #9-2016**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT  
WITH FERRAILOLO, WIELKOTZ, CERULLO & CUVA  
FOR MUNICIPAL AUDITING SERVICES**

**WHEREAS**, the Borough Council of the Borough of Washington has a need to contract the services of a Certified Municipal Auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, Ferraiolo, Wielkocz, Cerullo & Cuva has submitted a proposal dated November 3, 2015 indicating they will provide the above-referenced services for a cost of \$27,550.00; and

**WHEREAS**, any additional work above and beyond the base services will be charged in accordance with the hourly fee schedule provided in the above-referenced proposal only if authorized by the Borough Council of the Borough of Washington; and

**WHEREAS**, Ferraiolo, Wielkotz, Cerullo & Cuva has completed and submitted a Business Entity Disclosure Certification which certifies that Ferraiolo, Wielkotz, Cerullo & Cuva has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Ferraiolo, Wielkotz, Cerullo & Cuva from making any reportable contributions through the term of the contract, and

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Washington to enter into a contract with Ferraiolo, Wielkotz, Cerullo & Cuva as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Ferraiolo, Wielkotz, Cerullo & Cuva.

Resolution #9-2016 was moved on a motion made by Conry, seconded by Thompson and approved.

Ayes: 7, Nays: 0  
Motion Carried

**Resolution #10-2016 Waste Water Engineer**

**RESOLUTION #10-2016**

**AUTHORIZING 2016 PROFESSIONAL SERVICES CONTRACT WITH  
FINELLI CONSULTING ENGINEERS FOR MUNICIPAL WASTE WATER  
ENGINEERING SERVICES**

**WHEREAS**, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Waste Water Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of the 2016 adopted budget, excluding escrow related services; and

**WHEREAS**, any additional work above and beyond the base of Wastewater Engineering Services will be charged in accordance with the hourly fee of \$120.00 only if authorized by the Borough Council of the Borough of Washington; and

**WHEREAS**, Finelli Consulting Engineers has completed and submitted a Business Entity Disclosure Certification which certifies that Finelli Consulting Engineers has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Finelli Consulting Engineers from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

5-05-55-502-000-028

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Washington to enter into a contract with Finelli Consulting Engineers as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Finelli Consulting Engineers.

Resolution #10-2016 was moved on a motion made by Higgins, seconded by Conry and approved.

Ayes: 7, Nays: 0  
Motion Carried

**Resolution #11-2016 Municipal Engineer**

**RESOLUTION #11-2016**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT**  
**WITH FINELLI ENGINEERS**  
**FOR GENERAL MUNICIPAL ENGINEERING SERVICES**

**WHEREAS**, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, Finelli Consulting Engineers has submitted a proposal dated indicating they will provide the above-referenced services at the rates listed in their fee schedule for General Municipal Engineering Services; and

**WHEREAS**, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of \$, excluding escrow-related services; and

**WHEREAS**; any additional work above and beyond the base General Engineering Services charged in accordance with the hourly fee schedule stated above only if authorized by the Borough Council of the Borough of Washington; and

**WHEREAS**, Finelli Consulting Engineers has completed and submitted a Business Entity Disclosure Certification which certifies that Finelli Consulting Engineers has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Finelli Consulting Engineers from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer has certified to the Borough Clerk that funds are available in the following budget account:

0-01-20-165-000-028

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Washington to enter into a contract with Finelli Consulting Engineers as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Finelli Consulting Engineers.

Resolution #11-2016 was moved on a motion made by Noone, seconded by Conry and approved.

Ayes: 7, Nays: 0  
Motion Carried

**Resolution #12-2016 Establishing Meetings for the Year of 2016**

**RESOLUTION #12-2016**

**OPEN PUBLIC MEETINGS ACT**

**WHEREAS**, pursuant to the Open Public Meetings Act, P.L. 1975, C.231, the Borough of Washington is required to file and post certain notices of public meetings of the Common Council of the Borough of Washington; and

**WHEREAS**, among the obligations imposed upon the Borough of Washington is the obligation to file the said notices with the newspaper of general circulation circulating in the Borough of Washington; and

**WHEREAS**, a schedule of regular meetings must be prepared, posted and filed within (7) seven days of the date of the annual reorganization meeting of the Common Council.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Common Council of the Borough of Washington, County of Warren, State of New Jersey, that the **Star Gazette**, a newspaper published in Warren County, and circulating in the Borough of Washington and the **Express Times**, a newspaper published in the Town of Easton, be designated as the newspapers to which all notices of regular and special meetings of the Common Council shall be transmitted, pursuant to the provisions of the Open Public Meetings Act, P.L. 1975 C. 231.

**BE IT FURTHER RESOLVED**, by the Authority aforesaid that a copy of the attached **Schedule of Regular Meetings** be furnished to any member of the public requesting same, upon the payment by such person of the sum of \$1.00 to the Borough of

Washington, said charge to cover the cost of duplicating the same and the administrative expense of compliance with the request, all as required by the Open Public Meeting Act.

Resolution #12-2016 was moved on a motion made by Conry, seconded by Thompson and approved.

Ayes: 7, Nays: 0  
Motion Carried

**Resolution #13-2016 Planning Board – Class III Member (Council Member)**

**RESOLUTION #13-2016**

**PLANNING BOARD – Council Member**  
**CLASS III MEMBER**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor is directed and authorized to appoint certain members of the Planning Board.

**BE IT RESOLVED**, that a Council Representative, **Class III Member** hereby is appointed to serve.

**Ethel Conry**

Term to expire on **January 1, 2017.**

Resolution #13-2016 was moved on a motion made by Noone, seconded by Higgins and approved.

Ayes: 7, Nays: 0  
Motion Carried

**Resolution #14-2016 Business Improvement District – Board Member**

**RESOLUTION #14-2016**

**BUSINESS IMPROVEMENT DISTRICT**  
**BOARD MEMBER**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor of the Borough is to appoint a Council member to the Business Improvement District Board with the consent of the Borough Council; and

**WHEREAS**, the Mayor has designated the following person his appointee;

**WHEREAS**, The Council does approve of this appointment.

**NOW, THEREFORE, BE IT RESOLVED**, that the following named person is appointed to the BID BOARD for a term ending **1/01/2017**

**Josephine Noone**

Resolution #14-2016 was moved on a motion made by Conry, seconded by Thompson and approved.

Ayes: 7, Nays: 0  
Motion Carried

**Resolution #15-2016 Designating the Borough Manager as the Statewide Insurance Fund Commissioner for the Year 2016 and the CFO as Alternate Insurance Fund Commissioner**

**RESOLUTION #15-2016**

**A RESOLUTION DESIGNATING BOROUGH MANAGER AS THE STATEWIDE INSURANCE FUND COMMISSIONER AND CFO AS ALTERNATE COMMISSIONER FOR THE YEAR 2016**

**WHEREAS**, pursuant to the Bylaws of the Statewide Insurance Fund, each local unit member is required to appoint a Commissioner to represent them in the Fund; and

**WHEREAS**, the Fund Administrator is required annually to submit the full name and title of each appointed Fund Commissioner to the State of New Jersey, Department of Insurance; and

**WHEREAS**, the Borough Manager is the Chief Executive Officer of the Borough of Washington and authorized to represent the Borough's interest in matters of intergovernmental affairs and to negotiate contracts on behalf of the municipality.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that the Borough Manager is hereby appointed to represent the Borough as the Fund Commissioner to the Statewide Insurance Fund for the year 2016.

**BE IT FURTHER RESOLVED**, in the event of the Borough Manager's absence, the CFO is hereby appointed Alternate Commissioner to the Statewide Insurance Fund for the year 2016 and that notice of these appointments be forwarded to the Fund Administrator of the Statewide Insurance Fund.

Resolution #15-2016 was moved on a motion made by Conry, seconded by Thompson and approved.

Ayes: 7, Nays: 0  
Motion Carried

**Resolution #16-2016 Authorizing the Tax Assessor & Legal Counsel to prosecute tax appeals before the Warren County Board of Taxation**

**RESOLUTION #16-2016**

**RESOLUTION AUTHORIZING THE TAX ASSESSOR AND LEGAL COUNSEL OF THE BOROUGH OF WASHINGTON TO FILE AND PROSECUTE ANY AND ALL TAX APPEALS BEFORE THE WARREN COUNTY BOARD OF TAXATION AND THE TAX COURT OF NEW JERSEY.**

**WHEREAS**, the County Tax Board has issued a ruling requiring a Resolution by the Mayor and Council of each and every municipality in Warren County through their Administrator, Melissa Pritchett, CTA; and

**WHEREAS**, said Administrator requires that the Mayor and Council of each municipality in the County of Warren adopt a Resolution to authorize the Assessor of the municipal and their legal counsel to file and prosecute any and all tax appeals before the Warren County Board of Taxation.

**NOW, THEREFORE, BE IT RESOLVED**, that Ryan Riccio, CTA, Assessor of the Borough of Washington, County of Warren and State of New Jersey, and Richard M. Conley, Esq., special counsel for the Borough of Washington, County of Warren and State of New Jersey are hereby authorized to file, prosecute, stipulate, modify, agree upon and otherwise perform the duties which are required of said Assessor and Attorney, in the process of prosecution and/or filing of said Tax Appeals, within the jurisdiction of the Warren County Board of Taxation of the Tax Court of New Jersey.

Resolution #16-2016 was moved on a motion made by Conry, seconded by Klimko and approved.

Ayes: 7, Nays: 0  
Motion Carried

**Resolution #17-2016 Appointing Risk Management Consultant for the Year 2016**

**RESOLUTION #17-2016**

**APPOINTING RISK MANAGEMENT CONSULTANT**

**WHEREAS**, the Borough of Washington (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

**WHEREAS**, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

**WHEREAS**, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

**WHEREAS**, the “Fund” has requested its members to appoint individuals or entities to that position; and

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of “Local Unit”, in the County of Warren and State of New Jersey, as follows:

1. The Borough of Washington hereby appoints Skylands Risk Management, Inc. its local Risk Management Consultant.

2. The Mayor and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2016 in the form attached hereto.

Resolution #17-2016 was moved on a motion made by Conry, seconded by Heinrich and approved.

Ayes: 7, Nays: 0  
Motion Carried

### **Resolution #18-2016 Appointment of Municipal Bond Attorney**

#### **RESOLUTION #18-2016**

#### **RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH HAWKINS, DELAFIELD & WOOD FOR BOND ATTORNEY SERVICES**

**WHEREAS**, the Borough Council of the Borough of Washington has a need to contract the services of a Bond Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, Hawkins, Delafield & Wood has submitted a proposal dated indicating they will provide the above-referenced services at the rates listed in their fee schedule for Bond Attorney Services; and

**WHEREAS**, Hawkins, Delafield & Wood has completed and submitted a Business Entity Disclosure Certification which certifies that Hawkins, Delafield & Wood has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Hawkins, Delafield & Wood from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Hawkins, Delafield & Wood.

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Washington to enter into a contract with Hawkins, Delafield & Wood as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Hawkins, Delafield & Wood.

Resolution #18-2016 was moved on a motion made by Conry, seconded by Heinrich and approved.

Ayes: 7, Nays: 0  
Motion Carried

**Resolution #19-2016 Appointment to the Planning Board – Employee Member  
David Allin Fire Official**

**RESOLUTION 19-2016**

**PLANNING BOARD – COUNCIL MEMBER**  
**CLASS II MEMBER**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor is directed and authorized to appoint certain members of the Planning Board.

**BE IT RESOLVED**, that a Borough Official, **Class II Member** hereby is appointed to serve.

David Allin

Term to expire on **January 1, 2017.**

The above Declaration was an appointment made by the Mayor with Council consent.

Resolution #19-2016 was moved on a motion made by Conry, seconded by Noone and approved.

Ayes: 7, Nays: 0  
Motion Carried

**Resolution #20-2016 Appointment of Tax Appeal Attorney**

**RESOLUTION #20-2016**

**RESOLUTION AUTHORIZING 2016 PROFESSIONAL SERVICES CONTRACT  
WITH RICHARD CONLEY FOR TAX APPEAL ATTORNEY SERVICES**

**WHEREAS**, the Borough Council of the Borough of Washington has a need to contract the services of a Tax Appeal Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of the 2016 adopted budget amount, excluding any escrow related services and;

**WHEREAS**, Richard M. Conley, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Richard M. Conley, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit Richard M. Conley, LLC from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Richard M. Conley, LLC.

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Washington to enter into a contract with Richard M. Conley, LLC as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Richard M. Conley, LLC.

Resolution #20-2016 was moved on a motion made by Higgins, seconded by Klimko and approved.

Ayes: 7, Nays: 0  
Motion Carried

**Resolution #21-2016 Establishing a Petty Cash Fund**

**RESOLUTION #21-2016**

**RESOLUTION AUTHORIZING THE BOROUGH OF WASHINGTON TO MAINTAIN A PETTY CASH FUND IN THE AMOUNT OF \$ 300.00.**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Borough of Washington; and

**WHEREAS**, it is the desire of the Mayor and Council that said fund be continued under the direction of the Municipal Clerk;

**NOW, THEREFORE, BE IT RESOLVED**, on this 5th day of January, 2016, by the Mayor and Council of the Borough of Washington, Warren County, New Jersey, that the following Petty Cash Fund be established:

**Municipal Clerk, Kristine Blanchard \$300.00**

The Municipal Clerk, having custody of the Fund, must maintain said Fund in accordance with the laws and regulations governing its operation.

Resolution #21-2016 was moved on a motion made by Noone, seconded by Conry and approved.

Roll Call: Klimko, Conry, Noone, Heinrich, Thompson, Higgins,  
McDonald  
Ayes: 7, Nays: 0  
Motion Carried

**Resolution #22-2016 Appointment of Municipal Engineer for Washington Square/Ryan Homes/Jade Acquisition**

**RESOLUTION #22-2016**

**AUTHORIZING 2016 PROFESSIONAL SERVICES CONTRACT WITH  
SUBURBAN CONSULTING ENGINEERS FOR MUNICIPAL ENGINEERING  
SERVICES FOR THE WASHINGTON SQUARE DEVELOPMENT**

**WHEREAS**, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Engineer specifically for the Washington Square Development as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the term of this contract is 1 year; and

**WHEREAS**, Suburban Consulting Engineers has completed and submitted a Business Entity Disclosure Certification which certifies that Suburban Consulting Engineers has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit the Suburban Consulting Engineers from making any reportable contributions through the term of the contract, and

**WHEREAS**, the services for Municipal Engineering for the Washington Square Development are strictly paid for out of escrow funds deposited by Ryan Homes and Jade Acquisition, LLC; and

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Washington enter into a contract with Suburban Consulting Engineers as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Suburban Consulting Engineers.

Resolution #22-2016 was moved on a motion made by Higgins, seconded by Conry and approved.

Ayes: 7, Nays: 0  
Motion Carried

**Resolution #23-2016 Recreation Commission Appointment – Chris Zimmerman**

**RESOLUTION #23-2016**

**RECREATION COMMISSION APPOINTMENT**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor of the Borough is to appoint the members of the Recreation Commission with the consent of the Borough Council; and

**WHEREAS**, The Council does approve of this transfer.

**NOW, THEREFORE, BE IT RESOLVED**, that the following named person is appointed as Recreation Commissioner.

<u>Commissioner</u>	<u>Term Ending</u>
Chris Zimmerman	12/31/2020

Resolution #23-2016 was moved on a motion made by Conry, seconded by Klimko and approved.

Ayes: 7, Nays: 0  
Motion Carried

**Resolution #24-2016 Planning Board Appointment – Marianne Van Deursen**

**RESOLUTION #24-2016**

**PLANNING BOARD – CITIZEN MEMBER**  
**CLASS IV MEMBER**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor is directed and authorized to appoint certain members of the **Planning Board**.

I do hereby appoint the following named person as a **Class IV Member** to the **Planning Board**, term to expire December 31, 2019.

**Marianne Van Deursen**

Resolution #24-2016 was moved on a motion made by Noone, seconded by Conry and approved.

Ayes: 7, Nays: 0  
Motion Carried

**Resolution #25-2016 Planning Board Appointment – Andrew Turner**

**RESOLUTION #25-2016**

**PLANNING BOARD – CITIZEN MEMBER**  
**CLASS IV MEMBER**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor is directed and authorized to appoint certain members of the **Planning Board**.

I do hereby appoint the following named person as a **Class IV Member** to the **Planning Board**, term to expire December 31, 2019.

**Andrew Turner**

Resolution #25-2016 was moved on a motion made by Higgins, seconded by Conry and approved.

Ayes: 7, Nays: 0  
Motion Carried

**Resolution #26-2016 Planning Board Appointment – Dan Frascella**

**RESOLUTION #26-2016**

**PLANNING BOARD – CITIZEN MEMBER**  
**CLASS IV MEMBER**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor is directed and authorized to appoint certain members of the **Planning Board**.

I do hereby appoint the following named person as a **Class IV Member** to the **Planning Board**, term to expire December 31, 2019.

**Dan Frascella**

Resolution #26-2016 was moved on a motion made by Conry, seconded by Klimko and approved.

Ayes: 7, Nays: 0  
Motion Carried

**Resolution #27-2016 Planning Board Appointment – Dan Aron**

**RESOLUTION #27-2016**

**PLANNING BOARD – CITIZEN MEMBER**  
**CLASS IV MEMBER**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor is directed and authorized to appoint certain members of the **Planning Board**.

I do hereby appoint the following named person as a **Class IV Member** to the **Planning Board**, term to expire December 31, 2019.

**Dan Aron**

Resolution #27-2016 was moved on a motion made by Conry, seconded by Heinrich and approved.

Ayes: 7, Nays: 0  
Motion Carried

**Resolution #28-2016 Board of Adjustment Appointment – Lawrence Durfee**

**RESOLUTION #28-2016**

**BOARD OF ADJUSTMENT**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Borough Council is directed and authorized to appoint members of the Board of Adjustment.

**WHEREAS**, the Borough Council has designated the following person his appointee;

**WHEREAS**, The Council does approve of this appointment.

**NOW, THEREFORE, BE IT RESOLVED**, that the following named person is appointed to the Board of Adjustment member for a term ending **12/31/2019**.

Lawrence Durfee

Resolution #28-2016 was moved on a motion made by Higgins, seconded by Conry and approved.

Ayes: 7, Nays: 0  
Motion Carried

**Resolution #29-2016 Board of Adjustment Appointment – Don Eller**

**RESOLUTION #29-2016**

**BOARD OF ADJUSTMENT**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Borough Council is directed and authorized to appoint members of the Board of Adjustment.

**WHEREAS**, the Borough Council has designated the following person his appointee;

**WHEREAS**, The Council does approve of this appointment.

**NOW, THEREFORE, BE IT RESOLVED**, that the following named person is appointed to the Board of Adjustment member for a term ending **12/31/2019**.

Don Eller

Resolution #29-2016 was moved on a motion made by Noone, seconded by Klimko and approved.

Ayes: 7, Nays: 0  
Motion Carried

**Resolution #30-2016 Library Board Appointment – Lorraine McGovern**

**RESOLUTION # 30-2016**

**RESOLUTION APPOINTING A MEMBER TO THE  
LIBRARY BOARD OF TRUSTEES**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor of the Borough is to appoint the members of the Library Board of Trustees for Washington with the consent of the Borough Council; and

**WHEREAS**, the Mayor has designated the following person as his appointee; and

**WHEREAS**, the Council does approve of this appointment.

**BE IT THEREFORE RESOLVED**, that the following named person is appointed to the Library Board of Trustees, for a term ending December 31, 2019.

Lorraine McGovern

Resolution #30-2016 was moved on a motion made by Noone, seconded by Thompson and approved.

Ayes: 7, Nays: 0  
Motion Carried

**Resolution #31-2016 Library Board Appointment – Kathy Finnegan**

**RESOLUTION # 31-2016**

**RESOLUTION APPOINTING A MEMBER TO THE  
LIBRARY BOARD OF TRUSTEES**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor of the Borough is to appoint the members of the Library Board of Trustees for Washington with the consent of the Borough Council; and

**WHEREAS**, the Mayor has designated the following person as his appointee; and

**WHEREAS**, the Council does approve of this appointment.

**BE IT THEREFORE RESOLVED**, that the following named person is appointed to the Library Board of Trustees, for a term ending December 31, 2019.

Kathy Finnegan

Resolution #31-2016 was moved on a motion made by Heinrich, seconded by Noone and approved.

Ayes: 7, Nays: 0  
Motion Carried

**REAPPOINTMENTS FOR COUNCIL SUBCOMMITTEES:**

Mayor McDonald noted that all of the subcommittee appointments will remain the same, which are as following:

1. Appointment of Recreation Commission Liaison – Councilwoman Conry
2. Senior Services Committee – Councilman Heinrich, Councilwoman Klimko, and Councilwoman Conry
3. Streets Committee – Councilman Higgins, Councilman Thompson, and Councilwoman Klimko
4. Shared Services Committee – Councilman Higgins, Councilwoman Klimko, and Mayor McDonald
5. Sewer Committee – Councilman Higgins, Councilman Heinrich, and Councilman Thompson

At this time, Council decided to table the dates for potential budget meetings until Manager Blanchard is present.

**COUNCIL REMARKS:**

Councilwoman Noone stated that she would like to see more follow up on the abandoned properties in Washington Borough.

Councilwoman Conry stated that Council has been addressing abandoned properties for four years and the issue should be resolved. Councilwoman Conry added that she is looking forward to working with everyone in 2016.

Councilwoman Klimko wished everyone a Happy New Year and added that she is looking forward to accomplishing more in 2016.

Councilman Higgins noted that there are many impediments to government. Councilman Higgins wished everyone a happy and safe New Year and spoke in regards to a few of the codebook changes.

Mayor McDonald wished everyone a happy, safe and prosperous New Year. Mayor McDonald also thanked Councilwoman Klimko for help with the Christ Family.

**RECAP:**

Attorney Parikh will find out the foreclosure status of 149 North Lincoln Avenue and if the Warren County Health Department is supposed to notify the Borough when condemning a house. Acting Clerk Kilduff will have Manager Blanchard make the necessary corrections to the third paragraph of Resolution #16-2016.

**ADJOURNMENT:**

Hearing no further business, a motion was made by Noone, seconded by Thompson to adjourn the meeting at 8:07 p.m.

Ayes: 7, Nays: 0  
Motion Carried

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Mayor Scott McDonald

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Kristine Blanchard, RMC Borough Clerk